



Greetings Lower School Families,

Welcome to fourth and fifth grade at The Winston School! We are so excited to see you in person on Tuesday, September 8th, and are looking forward to a great school year!

Our Lower School is all set up and we can't wait to get started! We welcome our new reading specialist, Mrs. Lisa Hallioui, who will be overseeing our reading program in the Lower School. Our other Lower School team members include returning 4th-grade homeroom teacher, Ms. Heather Castner, fifth-grade homeroom teacher, Mr. Brian Suell, Ms. Betty Drake, reading, language arts, and fifth-grade social studies teacher, and Mr. David Stevens, fifth-grade science teacher.

Before arrival on September 8th, I want to remind you of a few new procedures this year:

Health Screening

- Prior to arrival at school each day, families will be required to complete the Daily Health Screening survey. This will be provided by a Honeywell text each morning and by email. **Students will not be permitted** into the building without the completion of this form and a temperature check upon arrival.

Arrival

- Please note the following Lower School arrival times that have been determined to help us safely begin our school day: **Grade 4 students**

designated arrival time will be 7:45 - 8:00 AM and grade 5 students designated arrival time will be 8:00-8:15 AM**. Drop off will take place on the far side of East Lane at the main education building. Please stay in your vehicle until you are greeted and your child is checked in by a staff member. Students will be escorted across East Lane and into the building. Details of our procedures, plans, and protocols are reviewed in the Back-to-School orientation video shared today. Please be sure that you view the [orientation video](#) prior to your arrival on the **first day of school, September 8th, 2020**.

**If you arrive later than 8:15, please remain in your vehicle and call the main office at (973) 379-4114 to alert a staff member of your arrival. At no time should a student be permitted into the building without staff assistance.

Dismissal

- Lower School dismissal will take place at the **ANNEX**, in the circular drive at 2:15 PM. Please do not enter the driveway prior to 2:15. If you arrive early, please wait in any of the adjacent lots. If your child is attending the Homework center, pick-up at 3:30 will be at the **main education building** on East Lane. If your child is in a carpool, pick-up time and location will correspond to the oldest student in the carpool.

I hope you have a wonderful Labor Day weekend and we look forward to an exciting and rewarding year!

Warm regards,

Abby Debevoise and the Lower School Team

Important Back to School Links

[Updated Calendar](#)

[Arrival and Dismissal Procedures](#)

[Back to School Forms and Information](#)

[Orientation Video](#)